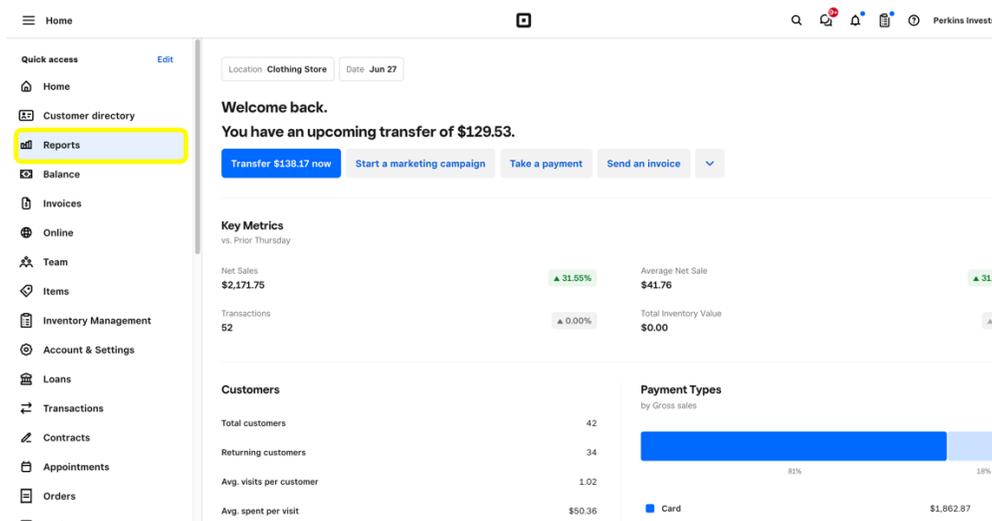




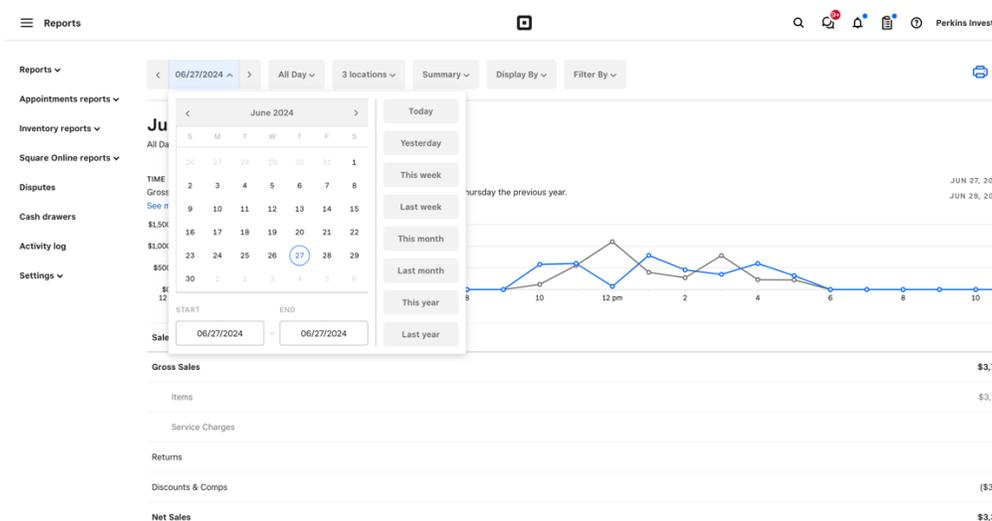
Reconciling Sales Batches in Rose with Net Sales in Square

Learn how to reconcile sales batch totals in Rose vs net sales in Square.

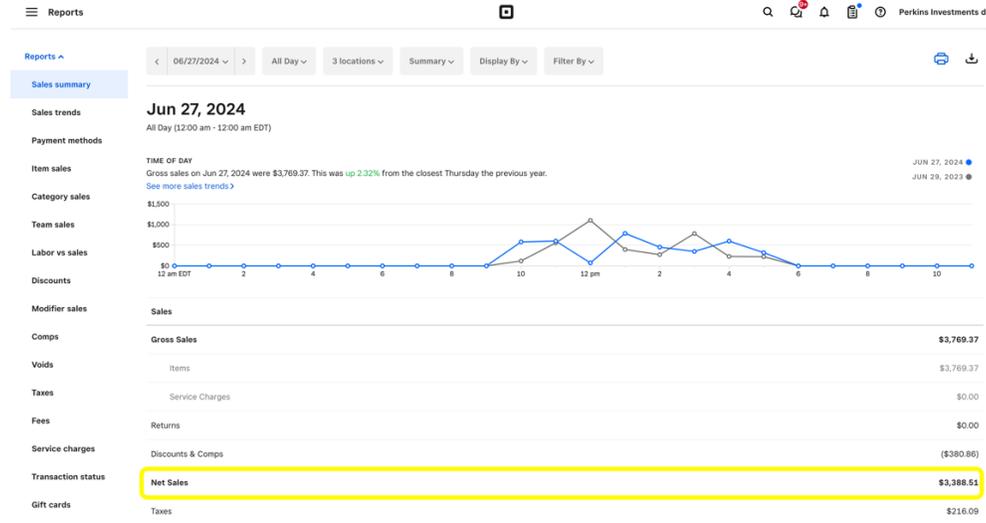
1. Login to your Square Dashboard and click **Home**.



2. Then select the date from the **Date Picker**.



3. Scroll down to where you see **Net Sales**. That is the sales amount that you want to match in Rose.



SEARCH ALTER COMPLETE BATCH POST SINGLE ENTRY RE-READ SALES BATCH BATCH DELETE

SALES

LOCATION CATEGORY CATEGORY DESCRIPTION

QUANTITY SOLD PRICE PAYOUT PRICE FEES CARD FEE RECOVER CARD FEE

CONSIGNOR % COST NOTES

SAVE CHANGES POST ITEM DELETE ITEM SALE

CLEAR SEARCH SEARCH RECOVER ALL CARD FEES

TIME	CONSIGNOR	DESCRIPTION	ITEM	QTY	PRICE	PAYOFF	FEES	CARD FEE	RECOVER	TOTAL	STATUS					
19:42:29	UZq3u5VwHE1P3YTKY8eV-95880	Glassware 19274	19274	JUDE KAREN	Glassware	Glassware	02	FURNITURE STORE	1	3.80	0.00	0.00	CASH		40.00	SOLD
19:42:29	UZq3u5VwHE1P3YTKY8eV-66217	Cookware 12111	12111	SWINEY BONNIE	Cookware	Cookware	02	FURNITURE STORE	1	3.80	0.00	0.00	CASH		40.00	SOLD
19:45:49	E7ZNWvDZjRQ7YFFA8EnV-9842	Bedding 4			Bedding	Bedding	02	FURNITURE STORE	1	14.98	0.00	0.34	CARD	<input checked="" type="checkbox"/>	0.00	SOLD
19:45:49	E7ZNWvDZjRQ7YFFA8EnV-93714	Miscellaneous 28218	28218	ROBERTS JOAN	Miscellaneous	Miscellaneous	02	FURNITURE STORE	1	40.00	0.00	0.91	CARD	<input type="checkbox"/>	40.00	SOLD
19:46:58	ANtCuo5y7hE7k4sp43eeV-70141	Miscellaneous 9252	9252	RIFFE TONYA	Miscellaneous	Miscellaneous	02	FURNITURE STORE	1	7.98	0.00	0.00	CASH		40.00	SOLD
19:35:53	2lhwK7pAPfshokqj9A9pPeV-96709	Miscellaneous 25423	25423	WHITE NANCY	Miscellaneous	Miscellaneous	02	FURNITURE STORE	2	3.17	0.00	0.07	CARD	<input type="checkbox"/>	40.00	SOLD
19:35:53	2lhwK7pAPfshokqj9A9pPeV-40932	Dishes 8142	8142	FALKNER BECKY	Dishes	Dishes	02	FURNITURE STORE	1	1.53	0.00	0.03	CARD	<input type="checkbox"/>	40.00	SOLD

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4. If they don't match, click **Alter** for the selected sales batch to look for any red faulted sales.



EDIT SALES BATCH - 20240627 - 06-27-2024

SEARCH ALTER COMPLETE BATCH POST SINGLE ENTRY RE-READ SALES BATCH BATCH DELETE

SEARCH CONTRACT/SKU: ETZNVwVbZPjQI7YpIFAGeNeV9B/

ACCOUNT: 4

CONSIGNOR: LOST, TAGS

LOCATION: FURNITURE STORE

CATEGORY: BED3

QUANTITY: 1

SOLD PRICE: 14.98

CARD FEE: 0.34

CONSIGNOR %: 40

COST: 0.00

RECOVER CARD FEE

SAVE CHANGES POST ITEM DELETE ITEM SALE

CLEAR SEARCH

DATE	TIME	SKU	DESCRIPTION	QTY	PRICE	CASH	CARD	TOTAL	STATUS
19-32-20		279151334	CASTOR OIL FRAICHE	1	4.99	0.00	0.00	4.99	SOLD
19-35-12		137393348	RIPPED STYLE AMERICAN EAGLE	1	10.99	1.00	0.25	12.24	SOLD
19-35-12		294782170	515 SHORT LEVIS	1	14.99	1.00	0.34	16.33	SOLD
19-42-29		U2qm3u5VkhHEIP0JTYXyWf-36601	Glassware 24686	1	1.50	0.00	0.00	1.50	SOLD
19-42-29		U2qm3u5VkhHEIP0JTYXyWf-36621	Miscellaneous 2542cup3	4	6.02	0.00	0.00	24.08	SOLD
19-42-29		U2qm3u5VkhHEIP0JTYXyWf-21121	Glassware 19120	1	6.06	0.00	0.00	6.06	SOLD
19-42-29		U2qm3u5VkhHEIP0JTYXyWf-29154	Miscellaneous 29154	1	1.50	0.00	0.00	1.50	SOLD

5. Add the Consignor Account number, or known SKU, and category code and category name.
6. Click the **“Save Changes”**
7. Now select **“Complete Batch Post”** to complete.