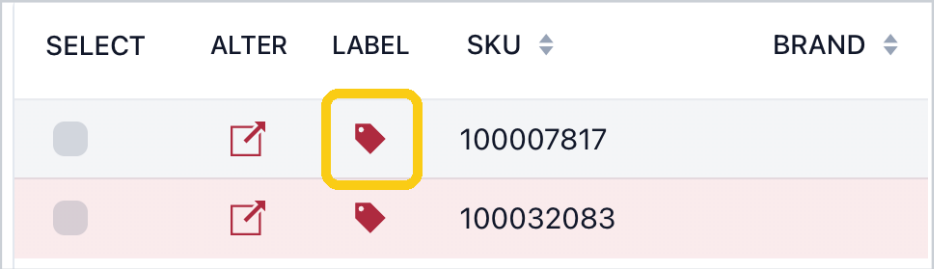
Print a label

Rose Retail · Take-ins and Inventory

Good to know: On Rose Retail, you print one label at a time using the tag next to each item. Printing several labels at once (ticking items, **PRINT SELECTED** and **PRINT ALL LABELS**) comes with Rose Pro.

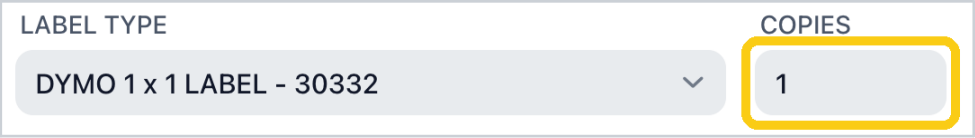
1 Click the red **tag** next to the item.

You'll find it in the **LABEL** column of the item list, on a take-in or in Inventory. A preview of the label opens.



2 Type how many labels you need in **COPIES**.

Usually one label for each piece. For 10 bowls, type 10.



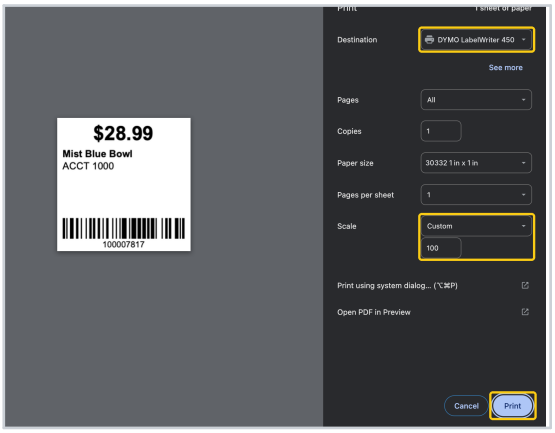
3 Click the **printer** icon.

It's at the top right, above the label. Your computer's print window opens.



4 Pick your **label printer**. Make sure **Scale** says **100**. Click **Print**.

Choose the label printer under **Destination** (for example DYMO LabelWriter), not the office printer. **Paper size** should match your label. The preview should show one small label.



5 Click **MARK AS PRINTED**.

Back in Rose. This tells Rose the label is done, so it isn't printed twice.



Want to print a whole take-in in one click? With Rose Pro, **PRINT ALL LABELS** sends every label straight to your label printer. See **Print all your labels at once**.

Label looks wrong? See **My label printed wrong**. **Need more detail?** See **Printing labels: full guide**.